

Dr. Jay Mermelstein, M.D.

Contact information:

- a. If you have a particular contact person, please list: **Jay Mermelstein, M.D.**
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2. Does your organization have 501(c)(3) Status? Yes ☐ No ☒

3. What social issue(s) may students address through community service work at your organization?
Well-being of people; maintaining (or restoring) good balance/health

4. Do you have an age/grade requirement for volunteers? Yes ☒ No ☐

- a. If yes, please specify: **min. 15 years old and attending high school with good grades showing commitment and motivation**

5. What are some typical activities that students might perform if they complete community service hours with your organization? **Checking and recording vitals including blood pressure, heart rate and weight; scheduling appointments; maintaining up-to-date records; assisting with medication refills; faxing and computer skills**

6. When can students volunteer at your organization?

- a. Days of the week? **Monday-Thursday**
- b. Typical number of hours per week available/required? **7-8 hours over 2 days per week**
- c. Times they may volunteer? **12:30-5:30pm or after school 2:15-5:30pm**
- d. Do you have students volunteer during the summer months? Yes ☒ No ☐
- e. Do you only offer community service hours during the summer? Yes ☐ No ☒

7. Please briefly list any additional information that students may need to know about your organization if they are considering you as a community service agency: **Transportation to and from office is required.**